



NATO Charity Bazaar

www.natocharitybazaar.org

— ASBL —

FUNDING APPLICATION AND GUIDELINES 2011

NATO CHARITY BAZAAR

The NATO Charity Bazaar ASBL has been holding its yearly charity event since 1968. Though the Organization raises funds throughout the year, the Bazaar is the social event of the year within NATO's international community. Participants in the annual Bazaar are the Members of the Alliance as well as the Partner-for-Peace nations. In 2010, 34 nations were represented.

CHARITY SELECTION PROCESS

Two categories of projects are funded:

- Belgian and International Charities: (50%/50%)
- Emergency requests: These donations are for exceptional or extremely urgent cases. The requested donation should not exceed the amount of 2.000 €. The donations are made throughout the year.

Factors taken into account when selecting charities for donation:

- The request should be for a specific project.
- The charity should be a non-profit organization officially registered (ASBL or VZW if located in Belgium) for at least one year.
- If benefiting organizations receive funds or authorization for funding for a project from the proceeds of a specific Bazaar, two complete calendar years must pass from the date of that Bazaar, before the same organization may reapply to the NCB (for example, an organization that has benefited from funds raised at the 2010 Bazaar can next apply in 2013).
- Application forms must be complete. All questions and requests for explanation should be addressed. If the question is not applicable to your organization, then write "Not Applicable."
- To be considered a Belgian charity, the organization must exist in Belgium.
- We are most interested in funding projects that are:
 - Small specific projects – preferably ones that can be completed with the set amount within a year.
 - Projects that cover the widest spectrum of the community.
 - Projects which, when completed should have a long term impact and be of benefit to as many people as possible.
 - Projects benefiting NATO countries, NATO PfP countries, and countries where NATO is currently engaged for example in Afghanistan – but without excluding projects from other geographic locations.
- Staff salaries and administration costs as a general rule are not supported.
- The maximum amount donated is **10.000 euros**.

The NATO Charity Bazaar members vote on the final list of charities to be funded.

APPLICATION PROCESS

Submit a completed electronic version of this form in **Word format only (no pdf versions)** by email to charity@natocharitybazaar.org. If you are unable to send the form electronically, you may submit a paper copy to: Charity Coordinator, NATO Charity Bazaar ASBL, c/o IMS, T 8004, NATO Headquarters, Blvd. Leopold III – 1110 Brussels. Questions should be directed by email to the Charity Coordinator (charity@natocharitybazaar.org).

All proposals are due by 1 MAY of each year. If funding is awarded, the funds will be transferred in December 2011 with a Donation Ceremony in January 2012. Receipts for goods purchased with funds are required.

- All Belgian charities will receive a personal visit from a representative of the organization.
- All correspondence should be in English and/or French.

ORGANIZATION INFORMATION

Complete this form by either filling in the information electronically or printing out the form and filling it in by hand. Answer each question completely. If you are not sending this form electronically, type or print clearly in ink. We prefer material submitted electronically. However, if that is impossible, then you may submit by mail.

Legal Name of organization: Cultural Community Foundation for Bihar

Short name: BIHARÉRT Foundation

Mailing Address for Official Correspondence: 4285, Bocskai Street 7, Álmosd, Hungary

Email address: debrecentrum@gmail.com

Web address: biharertalapitvany.5mp.eu/web.php?a=biharertalapitvany

ASBL No.: Apk.60.157/2009/3.

Exact Date established as an ASBL: 21.10.2009.

Name and title of Organization Contact Person: PAPP GYULA

Contact Person Email Address: debrecentrum@gmail.com

Contact Person Telephone Number: **0036-30-555-0641**

Languages Contact Person Can Speak: **English**

Name of NATO CHARITY BAZAAR ASBL Member Contact: Erika Harasztosi

Email Address: harasztosie@freemail.hu

Telephone Number: **0470-370-349**

Geographic Location of the Project (provide city, state and country): **ÁLMOSD, HAJDÚ-BIHAR County , HUNGARY**

Focus of Project:

Health

Environment

Education

Women

Children

Seniors

People with

disabilities

Other, please explain below

FINANCIAL INFORMATION

Complete this form by either filling in the information electronically or printing out the form and filling it in by hand. If filling in by hand, please PRINT. We prefer material submitted electronically. However, if that is impossible, then you may submit by mail.

PROJECT BUDGET

Total Project Cost € 12.000

Will the Project be completed within a 12-month time frame?

If YES, Project time frame: 05/2011 to 04/2012

Amount Requested: € 4700

Are you approaching other funding sources for this project? NO

If we can only fund part of the project, specify the smallest amount required to make this project viable: € 4450

BANKING

Signature of Organization's Treasurer:

**Biharért Kulturális
Közhasznú Alapítvány**
4285 Álmosd, Bocskai út 7.
Adószám: 18998856-1-09
Szlsz.: 11600006-00000000-38245143

PROPOSAL SUMMARY

Is the name of the Proposed Project different than the name of the Organization? YES

If YES, what is the name of the Project?

Equipment that help handicapped and multi-handicapped children develop various skills

State Your Organization's Mission (2 sentences or less. Provide text in English and French. Application is considered incomplete if the information is not provided in both languages):

The most important task of the foundation is to organize charity programs and programs for handicapped children to develop skills. Our other aim is to help and support underprivileged children and families or children under state care.

La tache la plus importante de la fondation est d'organiser des programmes de bienfaisance et des programmes pour enfants handicapés pour développer leurs compétences. Notre autre objectif est d'aider et de supporter les enfants et les familles défavorisés ou les enfants sous de soins de l'Etat.

Summarize the proposed project (4 sentences or less. Provide this text in English and French. Application is considered incomplete if the information is not provided in both languages).

One of the aims of this project is to make adjustments to the house of the organization and the area which belongs to it so as to make them barrier free. Another aim is to create a special playground which can be used by handicapped children in a safe way and which can help the development of their motor coordination. Our third objective is to create a special outdoor workshop which can develop the manual skill of the children.

L'un des objectifs de ce projet est de faire des ajustements à la maison de l'organisation et la zone qui lui appartient de manière sans obstacle. Un autre objectif est de créer une aire de jeux spéciale qui peut être utilisée par les enfants handicapés d'une manière sûre et qui peuvent contribuer au développement de leur coordination motrice. Notre troisième objectif est de créer un atelier en plein air spécial qui peut développer l'habileté manuelle des enfants.

Attach 2 digital photographs of your organization and its work. If your organization is deemed eligible for funding, these pictures will appear on our web site.



FUNDING PROPOSAL NARRATIVE & ATTACHMENTS

On a separate sheet, please provide the following information. We prefer material submitted electronically. However, if that is impossible, then you may submit by mail. If submitting material by mail, then copies of requested material should be attached.

I. Organization Information

1. Brief Summary of Organization's history and mission.

Our foundation was created in 2009 to establish and build up a communal centre of integration which preserves traditions, where we can improve the living conditions, chances of further education and employment of underprivileged children and children under state care by using mini projects. Another objective of our foundation is to organize charity programs to help underprivileged and disabled people as well as to educate the youth in a historical sense by organizing programs, conferences and camps.

A letter of support declaration is attached.

2. Description of current programs, activities, and strengths/accomplishments (highlighting the past year), including what makes your organization unique.

The strength of the current programs is that in the different camps the young people can learn different exercises aimed to develop their personality and different skills and abilities. After the youngsters did these, they can decide about their interests and future aims more easily. Experiences, observations and success gained during the time of the camps can help their integration into the community and into society.

Different kinds of camps were organized in 2011: creative fine arts camp, craft camp, folklore camp, horse camp, camp to preserve tradition.

II. Purpose of Funding Request

1. Please explain your need for support and also the impact this support will have.

The playground:

Free time activity is really crucial for children from the point of their development, mental stability and the maturing of their personality. Games and various creative activities are sources of joy for the children which also provide possibilities to improve their already existing abilities and to acquire new ones as well.

The outdoor workshop for skill development:

Our organization provides creative job-like activities for youngsters beyond school age. These activities (suited for their individual opportunities) prepare them for independent living (cooking, baking, sewing, cleaning), on the other hand we organize activities that give them the experience of useful work and help in evolving their creative skills, including glass painting, embroidery, sewing, loom work, leatherwork, preparation of postcards.

Realization of both aims is helped by making the house and its area barrier free, as most of the children use wheelchair.

2. List the Proposal's Target Population. In other words, Exactly who and how many people will benefit from this project?

The target population is handicapped and disabled people. 15-16 thousand people live in Hajdú-Bihar County with this problem. If the project realizes, we can ensure special programs for hundreds of people per a year. We would like to repeat the programs in each year, so we can help thousands of disabled and handicapped people.

III. Itemization of Project Budget

1. Provide an itemized budget for the project.

Creating the barrier free area:

Earthwork: € 1200

Creating special pavement and road surface: € 1800

Creating the special playground:

Earthwork: € 700

Buying the outdoor playground equipment which can be used by handicapped children for developing their skills: € 2400

Building the equipment in: € 300

Creating a special shock-absorbing rubber surface: € 750

Outdoor workshop:

Earthwork: € 650

Building the roofing: € 1200

Buying and placing special tables and chairs: € 1500

Creating a place to cook food: € 700

Creating a kiln: € 800

2. Please indicate your order of importance for funding, if there are separate parts to the project.

Converting the house and its area barrier free is the most important, which costs € 3000, then the earthwork of the special outdoor playground, which is € 700 and creating its special shock-absorbing rubber surface is the third, costing € 750.

The cost of the most important elements of the project is € 4450.

IV. Attachments (If possible, all attachments should be in English and/or French)

1. Bank statement giving official details of the bank account, including IBAN, BIC, SWIFT codes or ABA/Routing Transit Number (USA). No donation shall be made to a personal account.
2. Organization statutes.
3. Annual financial report.
4. Two (2) digital photographs of your organization and its work will appear on our web site. By sending the photos with this application, you are giving your authorization to the NATO Charity Bazaar to use them. If your organization is deemed eligible for funding these pictures will appear in our annual booklet.
5. When the project is finished, you are requested to send receipts for items purchased and photographs of the completed project.